

1099 Contractor – Concierge Employment Application

Jai Senior Service Concierge is an equal opportunity employer and affords equal opportunity to all for all positions without regard to race, color, religion, gender, national origin, age, disability, veteran status, sexual orientation, marital or family status, or any other status protected under local, state or federal law.

Applicant Information

Last Name	First Name	Initial	Are you over 18?
Address			
City		State	Zip Code
Primary Phone	Alternate Phone	Email Address	

Are you a US citizen? Yes ____ No ____	If no, do you have the legal right and necessary documents to work in the U.S.? Yes ____ No ____		
Will you provide a vehicle to transport clients? Proof of insurance coverage will be required. Yes ____ No ____	Any one providing a vehicle for transportation or willing to drive a client's car must present a DMV driving record at time of interview.	Do you have a valid Driver's License? Yes ____ No ____	

Education

Did you graduate from any of the following?		
High School Yes ____ No ____	Technical School Yes ____ No ____	College Yes ____ No ____
List any certifications or professional licenses held.		
Type: _____ Expiration Date: _____	Type: _____ Expiration Date: _____	Type: _____ Expiration Date: _____
List any skills obtained through training and employment that qualify you for work as an in senior services provider. Be sure to include any nutrition, meal planning, and/or meal preparation skills or training.		
List languages spoken in addition to English:		

Employment History

List your last three (3) employers, starting with the most recent.

(1) Employer's Name			
Address			
City		State	Zip Code
Primary Phone	Immediate Supervisor's Name & Title		
Job Title	Reason for leaving		
	If this is current employment may we contact this employer? Yes ___ No ___		
Dates Employed From: _____ To: _____	Hourly Pay Rate Start: _____ Finish: _____	Salary Start: _____ Finish: _____	
Summarize job duties and responsibilities			
(2) Employer's Name			
Address			
City		State	Zip Code
Primary Phone	Immediate Supervisor's Name & Title		
Job Title	Reason for leaving		
	If this is current employment may we contact this employer? Yes ___ No ___		
Dates Employed From: _____ To: _____	Hourly Pay Rate Start: _____ Finish: _____	Salary Start: _____ Finish: _____	
Summarize job duties and responsibilities			
(3) Employer's Name			
Address			
City		State	Zip Code
Primary Phone	Immediate Supervisor's Name & Title		
Job Title	Reason for leaving		
	If this is current employment may we contact this employer? Yes ___ No ___		
Dates Employed From: _____ To: _____	Hourly Pay Rate Start: _____ Finish: _____	Salary Start: _____ Finish: _____	
Summarize job duties and responsibilities			

Professional References

Please provide three (3) references who are not related to you.

Name	Contact Phone Number	Years Known
(1)		
(2)		
(3)		

Criminal Background

Have you ever been convicted of or plead guilty to a crime? Yes ____ No ____

Any one who has been convicted of a misdemeanor for moral turpitude and/or or has served time in a correctional institute for misdemeanor within the last two (2) years not eligible for 1099 hire.

Anyone convicted of a felony and/or serviced time in correctional institute for a felony in the last 10 years is not eligible for hire.

If yes, please provide date(s) and please explain in the space provided:

Background Investigation Authorization

I authorize Jai Senior Services Concierge to conduct a complete background investigation in order to assess my eligibility for a position requiring a high level of reliability and trustworthiness. The undersigned authorizes Jai Senior Services Concierge to obtain credit information, background information and criminal history information on the undersigned and authorizes the release of such information for the exclusive and confidential use of Jai Senior Services Concierge.

I authorize all persons who may have information relevant to this investigation without limitation to disclose information including photocopies where requested to Jai Senior Services or their agents. I hereby release and hold harmless from liability all persons on account of such disclosure. I understand that the investigation may include verification of past employment, education, creditworthiness, and opinions of references.

This authorization shall be valid for a period of time not to exceed one year following the Signature Date indicated below or until the contract is terminated. The release and hold harmless contained herein shall remain in full force and effect.

Gender Female [] Male []	Date of Birth (mm/dd/yyyy) / /	Social Security Number - -
Signature		Signature Date

Emergency Contact Information

Last Name		First Name		Relationship	
Address					
City				State	Zip Code
Primary Phone		Alternate Phone		Email Address	

Applicant Certification

"I certify that the facts contained in this application are true and complete and to the best of my knowledge and I understand that, if granted a contract, falsified statements on this application shall be grounds for dismissal. I authorize investigation of all statements contained herein and the references listed above to give you any and all information they may have, personal or otherwise, and release all parties from all liability for damage that may result from furnishing same to you.

I understand that is an application for 1099 Independent Contractor employment only. Moreover, only if employment offer is made it will only be for a 1099 Independent Contractor position. Any earnings reporting to IRS shall be done by 1099-R Form."

Applicant Signature

Date